

## School Board Meeting Minutes Oakwood Primary School

<b>DATE:</b>	29 Oct 2024	<b>CHAIR PERSON:</b>	<i>Nikki Fairhurst</i>
<b>TIME:</b>	7:00 pm	<b>MINUTE SECRETARY:</b>	<i>Monique Tennyenhuis</i>

<b>ATTENDEES:</b>	Will Davis-Oakwood PS Principal, Kerry Butterworth-Parent, Haylee Lewis-Parent, Kate Veljacich-Oakwood PS Teacher, Jacqui Norris-Parent Rep, Amy Walsh – Parent, Aimee Turner-Oakwood PS Teacher, Andrew McKerrell – Community, Bashir Ahmaydyar- Community, Stacey Hope-Community.
<b>COMMUNITY ATTENDEES;</b>	
<b>APOLOGIES:</b>	Danika Meehan- Community, Peta Whitfield-Staff, Michael Welshman-Parent (resigned).

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	<b>Welcome Apologies Acknowledgment to Country</b>	<b>Nikki Fairhurst</b>  <b>Will Davis</b>	Welcome to our meeting. Welcome to Stacey Hope from Down South Therapy to our meeting and joining our Board.  Apologies- See above.  Acknowledgement to Country- Will conducted in absence of Denika	
2.	<b>Icebreaker</b>	<b>Nikki Fairhurst</b>	Board members shared some stories of achievements and community	
3.	<b>Business arising from previous meeting minutes</b>	<b>Nikki Fairhurst</b>	<ul style="list-style-type: none"> <li>Minutes 4 June 2024</li> </ul> <p>We have completed the student survey, year 4 &amp; 6 (and 8's) in the network. Currently to be shared with the staff, then Board. Overall, very positive, students think they are not resilient, this is across the network. To be presented to the Board in 2025.</p> <p>Motioned, Haylee Second, Kerry Butterworth</p>	<i>Previous minutes signed</i>
4.	<b>Principals Report</b>	<b>Will Davis</b>	<ul style="list-style-type: none"> <li>General Update- Term 4 started, already in week 4, currently in second week of swimming lessons. Will asked the opinion of the Board if the school to conduct swimming lessons. As an experienced swim teacher, Hayley discussed how the swimming lessons are conducted by DoE, and the disadvantages of this as they are counterproductive. Will has considered opting out as we don't feel it fits the purpose. This year our students will not be completing Spelling Mastery due to the 4 weeks required for swimming lessons. Will suggested to put out a survey to parents to gauge response and purpose for 2025. Fully staffed this</li> </ul>	

			<p>afternoon, however had one knock back, have an offer tomorrow. New St Marcellin school notified they won't be ready to open in 2025 as previously planned, agreement to be based at Madora Bay PS in one building. We haven't lost any students to St M's at this stage.</p> <ul style="list-style-type: none"> <li>• Student Numbers- First draft of student numbers for 2025. Met most of the parent requests. Allocating teachers and rooms at Leadership tomorrow, communicate this info to staff next week. 940, with 92 kindy's at this stage. Yr 4 is very full, Yr 1/2 split with 5 yr 1s in that class.</li> <li>• Staffing Update- New staff for 2025 have been contacted regarding SDD. Happy with the team. Will be planning for 2 staff to be relief teachers on staff. Relief staff are very hard to come by and this will benefit the planning and to have suitable staff.</li> <li>• Term Planner- number of events, interschool Aths next week, Coral Bay Camp week 6, P&amp;C Xmas Charity drive, Kindy parent info sessions, P&amp;C colour run over 2 days, Volunteers morning tea, EOY concert, Yr 6 Grad, Principal Lunch. Grad excursion in final week.</li> </ul>	
5.	Finance Update	Monique Tennyenhuis	<ul style="list-style-type: none"> <li>• 2025 Voluntary Contributions, FC presented to FC on 28 October and approved to stay at \$50 per student for 2025.</li> <li>• 2025 Personal Items Lists approved by FC 28 October 2024, and presented to Board. Noted</li> <li>• One Line Budget Report-School Financial Summary- recently brought over \$50,000 as there have been some money avail in salaries. Improving the green playground, currently receiving quotes. Looking at the grass area near UCA, to turf.</li> <li>• The cash and salaries budget are currently looking good and a healthy carry over amount. Proposed budget was presented to FC 28 Oct 2024 and approved. To be presented to Board at first meeting in 2025. Finance Committee are looking at staffing 25 Nov 2024.</li> </ul>	<p><b><i>2025 VC and PIL presented and noted/approved.</i></b></p> <p><b><i>Check the dotted thirds on yr 1 booklist.</i></b></p>
6.	School Review Items	Nikki Fairhurst	<ul style="list-style-type: none"> <li>• Behaviour Data, lots of positives. There was a spike in unproductive behaviours in Term 2, these were commonly playground incidents with a number of students being involved in incidences.</li> <li>• BrightPath writing Data, all but 2 areas students have met the standard/expectation. The year 1 writing is exceptionally good this year.</li> <li>• NAPLAN results alignment with teacher grading for Semester 1 reports are extremely positive. It shows that teacher assessment, moderation and teacher judgement are notably in line with the grading from the judging standards, and student achievement in NAPLAN represents this. Those students that did not align were where students who were graded as A have under achieved in the NAPLAN standard and achieved Developing, where some students who were graded as D and E have achieved in the strong standard in NAPLAN.</li> <li>• The ATSI NAPLAN Reading Progress data from 2019 to 2024, though based on a small sample size reflective of the school's overall numbers, shows a positive trend in the reading achievements of Aboriginal students from their Pre-Primary On-Entry assessments to their Year 3 NAPLAN results. In 2021, 17% of students were in the Very Low category, increasing to 43% in 2022, but notably, by 2024, there were no students in this category, representing a significant improvement. The Low category decreased from 67% of students in 2019 to just 20% by 2024. Meanwhile, the Moderate category, which had 33% of students in 2019, saw no representation by 2023 and 2024. The most substantial progress is observed in the Very High category,</li> </ul>	

			<p>where no students were present until 2022, when 14% achieved this level, increasing to 60% by 2024. This data highlights the school's effective efforts in improving reading outcomes for Aboriginal students, demonstrating a clear shift toward higher achievement levels over time, despite the small data set.</p> <ul style="list-style-type: none"> <li>Attendance Improvement in 2023: Both Non-Aboriginal and Aboriginal students showed an increase in attendance rates in 2023 compared to 2022. Oakwood PS consistently had higher attendance rates for Aboriginal students compared to Like Schools and WA Public Schools, indicating that our Aboriginal students have a sense of belonging and are engaged in their learning at Oakwood PS. We are using our Aboriginal education funding to resource our AIEO and support staff in making our school culturally responsive by engaging in plans to improve our performance against the key areas in the Aboriginal Cultural Standards Framework.</li> </ul>	
7.	<b>Board Membership &amp; Board Review Process</b>	<b>Will Davis</b>	<ul style="list-style-type: none"> <li>Will will send the link for the School Board 10 elements on Forms that will contain 10 questions, no survey available from DoE, Please complete to Analyse at meeting 1 in 2025</li> <li>Board membership: Michael Welshman has resigned recently, he was a 3 year member. Nathan left school. There will be 4 positions to elect in 2025. (including Haylee and Kerry). Andrews Term will be up soon, Board agreed to invite Andrew for another 3 year term. Will has been approached by a community member to join, however we currently do not have any positions available. When this becomes open we can reassess to see if this is suitable for our Board.</li> <li>Staff-2 x staff in March, Aimee and Kate. This will be put out to staff for interest and election if required.</li> <li>Will asked if there was a particular profession or skillset that we are interested in adding to our Board or if anyone has been approached. Having a balance of skills and representation is important.</li> <li>How often do we have people come and ask to be on the Board? Will-we have had a few people over the years, however we have not had the vacancy. Maybe we invite people to attend to view when there is a community/open meeting. Will to reach out to other people that have requested and invite to attend the next meeting. Board agreed.</li> </ul>	<b><i>Will to send out 10 Elements.</i></b>
8.	<b>General Business</b>	<b>Nikki Fairhurst</b>	<ul style="list-style-type: none"> <li>Jacqui-local community events coming up, Music in the burbs in Madora Bay.</li> <li>Nikki-refresh of profiles on website, reminder, please email through to Monique.</li> <li>Haylee-There has been a significant resignation on P&amp;C of President? Will informed we have received the resignation on Friday afternoon effective immediately. Robyn has always been involved. Prior to this there was a post on FB regarding bullying by a P&amp;C exec member. Will had received emails and replied. Robyn felt she had no option but to resign. At the most recent meeting Will was asked what we would like to fund, he suggested contributing to the new playground improvement. P&amp;C agreed good idea, add to next meeting as an agenda item to be motioned as a funded item. 2 members at the meeting spoke and said later they didn't agree, and it wasn't recorded in the minutes. These members went to WACSO and complained that Robyn was fudging the funds. Will has been requested a meeting tomorrow. Will has responded to Robyn, thanking her and her contribution. Inviting to assembly in week 8 to honour her contribution to thank her. P&amp;C have been informed tonight regarding the resignation. Will to add a thank you to newsletter to Robyn.</li> <li>Jacqui-Is there a Marketing person as it is good? This is mostly done by Ashli.</li> <li>Stacey-At Speech Path conf, Donna Sharidan spoke, report positive and advice for this to be implemented into schools immediately. Will has not yet heard of this, including in the most recent Teachers agreement.</li> <li>Jacqui-Paint Mandurah Red program to promote literacy informed Board of event.</li> </ul>	<b><i>Update Board members on website.</i></b>

9.	<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Agenda for 29 October 2024</li> <li>• Minutes of 6 August 2024 Meeting</li> <li>• MCS Update</li> <li>• School Financial Summary</li> <li>• 2025 Voluntary Contributions and Charges</li> <li>• 2025 Student PIL</li> <li>• School Review Items</li> <li>• Brightpath Writing Term 3 Summary</li> <li>• PBS Term 3 Data</li> <li>• Grade Alignment with NAPLAN 2023/2024</li> <li>• ATSI Reading and Numeracy Progress</li> <li>• Aboriginal and Non-Aboriginal Attendance Data</li> </ul>	
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<b>NEXT MEETING:</b>	2025	<b>MEETING CLOSED:</b>	8.59pm	<b>SIGNED:</b>		
					<b>CHAIRPERSON</b>	<b>DATE</b>