

## School Board Meeting Minutes Oakwood Primary School

<b>DATE:</b>	23 April 2024	<b>CHAIR PERSON:</b>	<i>Nikki Fairhurst</i>
<b>TIME:</b>	7:00 pm	<b>MINUTE SECRETARY:</b>	<i>Will Davis</i>

<b>ATTENDEES:</b>	Will Davis-Oakwood PS Principal, Kerry Butterworth-Parent, Haylee Lewis-Parent, Kate Veljacich-Oakwood PS Teacher, Nikki Fairhurst-Chair person, Jacqui Norris-Parent Rep, Bashir Ahmaydyar, Community,
<b>COMMUNITY ATTENDEES;</b>	
<b>APOLOGIES:</b>	Nathan Jolly-Parent, Michelle Totterdell-Community Member, Aimee Turner-Oakwood PS Teacher, Louise Legerstee – Staff, Andrew McKerrell – Community, Amy Walsh - Parent

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	<b>Welcome Apologies Acknowledgment to Country</b>	<b>Nikki Fairhurst</b>	Welcome to our rearranged meeting. Nikki joined us on Teams from Greece. Apologies- See above Acknowledgment to Country-Denika	
2.	<b>Business arising from previous meeting minutes</b>	<b>Nikki Fairhurst</b>	<ul style="list-style-type: none"> <li>EOI for parent nominees was completed – Jacqui Norris and Michael Welshman elected for 3 years.</li> <li>Out of hours use of school was outlined: Mon – Choir, Tues and Sat – Karate, STEM Club – Weds, Sat – Grasshopper Soccer. Perth Music Agency provide music lessons during school.</li> <li>Idea to share all extra curricular aspects taking place at school for parents to know the options</li> <li>Minutes 20 February 2024</li> </ul> Motioned Kerry Second Haylee	<b><i>Share all extra curricular options with community.</i></b>
3.	<b>Principals Report</b>	<b>Will Davis</b>	<ul style="list-style-type: none"> <li>Building in place and signed off in the holidays, room 37.</li> <li>Overflow Kindy discussion; Staffing into existing groups – 4x extra students in area only, started in week 6. Will plan for a 5<sup>th</sup> class in 2025.               <ul style="list-style-type: none"> <li>Day of Action; state teachers union.</li> <li>Working conditions, expectations,</li> <li>Class sizes</li> </ul> </li> </ul>	<b><i>Will to share leadership structure diagram at next meeting.</i></b>

			<p>Principals union; not take part in school board and P&amp;C out of school hours. Not send any reports for critical incidents. Principal reviews.</p> <p>PFWA – requesting recognition; level 3 classroom teachers, level 3 deputy principals, level 3 principals in small schools. Starting salary are all the same.</p> <p>Reclassifying principal roles – to realise the complexities.</p> <p>Principal performance review – will withdraw.</p> <p>Staff meetings / level of engagement and consultation. Union members can lawfully not attend.</p> <ul style="list-style-type: none"> <li>• Student numbers have levelled.</li> <li>• Staff – 2 extra EA's in Kindy.</li> <li>• Flexible working arrangements requested. Job Shares in classes and the communities perception of it. Communication between teachers is important. Consistency between teachers.</li> <li>• Parental leave – Kendal – acting deputy (T1) Rosalie Primary School. Oakwood – created 6 Deputy Principals,</li> <li>• ANZAC ceremony; Term planner – Blue for Autism awareness day. PBS Day – Community lunch. (Friday).</li> <li>• 943 at census. This is the maximum number of classes that we can have. Kerry Q; Ratio of leaders to teachers; Principal 2x deputies, 1x learning support coordinator. Coaching roles, Linda Starbuck, Amy Kite 35/40% of students attended today in support of the teachers strike.</li> <li>• Question; Organisational Chart to show leadership structure</li> </ul>	
4.	<b>Finance Update</b>	<b>Will Davis</b>	<p>Update; funded for 943 students.</p> <p>\$220 000 – in staffing budget approx. after being fully staffed.</p> <p>Generously staffed.</p> <p>Cash side of budget; cost centre managers. Finance committee will make these decisions.</p> <p>Q. Early Childhood playground upgrade; NQS. Identified; posture upper body strength – monkey bars.</p> <p>Q. Voluntary contributions: office works may have had an impact on the number of people ordering; and being able to pay online.</p>	
5.	<b>Board Membership and elections</b>	<b>Nikki Fairhurst</b>	<ul style="list-style-type: none"> <li>• Nikki Fairhurst was elected board chair unopposed.</li> <li>• Michelle Sumpton (Totterdell) has resigned due to new arrival. Discussion about how to replace her disability knowledge.</li> <li>• Board decided to approach a staff member from Down South Therapy. Will to bring this to next meeting.</li> </ul>	

6.	Annual Report	Will Davis	<ul style="list-style-type: none"> <li>• PMI conducted on Annual report in pairs and then feedback. Many positives.</li> <li>• Less positive around student survey (opinions taken seriously) and Like being at school both dropped below 4.</li> <li>• Regular attendance still below 80%.</li> <li>• Actions to address items were clearly identified.</li> <li>• Add – contents page, summary of what the purpose of the report is and link to extra Curricular use of school.</li> </ul>	
7.	General Business	Nikki Fairhurst	<ul style="list-style-type: none"> <li>• Due to Industrial action, Will is supposed to do Board meetings during business hours until an agreement has been reached on the EBA. (Pay and Conditions). Will to assess the ability for board to meet at 3:15pm and advise.</li> </ul>	<i>Will to survey board about availability</i>

NEXT MEETING:	21 May 24	MEETING CLOSED:	8.59	SIGNED:		
					CHAIRPERSON	DATE