

School Board Meeting Minutes Oakwood Primary School

DATE:	6 Aug 2024	CHAIR PERSON:	<i>Nikki Fairhurst</i>
TIME:	7:00 pm	MINUTE SECRETARY:	<i>Monique Tennyenhuis</i>

ATTENDEES:	Will Davis-Oakwood PS Principal, Kerry Butterworth-Parent, Haylee Lewis-Parent, Kate Veljacich-Oakwood PS Teacher, Jacqui Norris-Parent Rep, Amy Walsh – Parent, Aimee Turner-Oakwood PS Teacher, Peta Whitfield-Staff, Nathan Jolly-Parent, Andrew McKerrell – Community, Bashir Ahmaydyar-Community, Michael Welshman-Parent.
COMMUNITY ATTENDEES;	Rachel Prichard & Nat Cox-OPS staff members
APOLOGIES:	Nikki Fairhurst-Chair person.

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Welcome Apologies Acknowledgment to Country	Will Davis	<p>Welcome to our meeting, thank you for everyone for coming in early to share dinner together provided by the canteen.</p> <p>Apologies- Nikki sent apologies as she is working. Will to chair meeting in her absence.</p> <p>Acknowledgement to Country-Danika</p> <p>Prior to starting our meeting Will thanked Nathan Jolly for his valuable contribution to our school. Nathan was part of our steering committee, has been Chairperson of our Board and a member of the Board since the opening of our school. The Jolly family have been a valuable contribution to our school, they have now enrolled Lexi into MBC therefore is resigning from our Board after tonight's meeting. We thank him and have a small gift and token of appreciation to give him.</p>	
2.	Business arising from previous meeting minutes	Will Davis	<ul style="list-style-type: none"> • Communication Policy Consultation updated and finalised. • Stacey Hope from Down South Therapy has been invited to join our Board and has accepted, Stacey was invited to attend this meeting, but is away, she will attend the next one. • Minutes 4 June 2024 <p>Motioned Haylee Lewis Second Aimee Turner</p>	

3.	Principals Report	Will Davis	<ul style="list-style-type: none"> • General Update- Leadership Team have commenced looking at 2025 class structures and projected numbers. Planned for 5 kindy classes. Staffing is underway. There are several fixed term positions to fill. Not many permanent positions to offer as we also have number of staff returning from leave. • Student Numbers- proposed 930 for 2025. Last meeting Will informed board of student enrolment for a student with high needs, parent requested enrolment in ESC, the evening before starting, the parent was granted a place at a local ESC, however, is still waiting to commence 3 weeks later. Will met with Mr Templman and discussed enrolments and notified of this particular one, Mr Templman informed that the Govt believe ESC's will phase out and all children will attend a mainstream school. Mr Templman was very supportive of us. Edu dept will not be building more ESC schools in the future, those displaced staff will be working in mainstream with high needs students. • Staffing Update- • Term Planner- if anyone is available for Principals lunch week 8, Carnivals and open night coming up, please let Will know. 	
4.	Staff Presentation UFLI foundations	Nat Cox & Rachel Prichard	<ul style="list-style-type: none"> • We previously used L&S, but this program wasn't consistent across the school. So, we looked at UFLI which is a program from Florida. Teachers work from a book delivering lessons and concepts. Phonics is about decoding to learn to read and write and links with TeachWell. There is a science to back this up. • Rachel and Nat gave a lesson instruction, informed of how the program is delivered across the week. Informed that there are more benefits and to UFLI than L&S. • The biggest benefit is that this program includes everything. At the end of each week there is an assessment which helps identify those children requiring intervention and additional support. There is the flexibility for those children that need the extra support or something a little different. • UFLI is delivered PP to yr 2, then use Spelling Mastery is used, however we are still using UFLI further if required for students that need the additional support. Nat and Rachel then demonstrated a lesson with the Board members using the student resources. • Will- thank you for your time to demonstrate this new program to the Board. 	
5.	Finance Update	Monique Tennyenhuis	<ul style="list-style-type: none"> • MCS update- Vol Cont and Charges are at 63%, this is very good and slightly more than we budgeted. • School Financial Summary received; we are within the 96% expenditure. • Semester 2 census completed Fri 2 August. Enrolment numbers are 940 funded, 3 unfunded students. This census is more about data collection rather than counting numbers for funding purposes. • PIL supplier proposals- The Finance Committee have received proposal from COS and Office Works to provide 2025 Student Personal Items Lists (Booklist). The Finance committee have approved to use Office Works due to the amazing customer service, product quality, parent and teacher feedback and ease of use. This is approved and noted by Board. • P&C have raised enough money to pay the school for the Kiss and Drop shelter and have been invoiced. Finance committee have also approved to look at quotes to improve and extend the 	
6.	School Review Items	Will Davis	<ul style="list-style-type: none"> • Behaviour data- PBS and language is well embedded across the school. The number of positive behaviours recorded will reflect a ratio of at least 4 positives:1 negative. 	

			<ul style="list-style-type: none"> Attendance-best semester 1 attendance since covid. Small number of students at risk and attendance. Most cases its not about the child. Semester 1 Regular Attendance is at 72.4%. This is up on last year's total of 64.9%, continuing the trend of increasing since Covid 19. It is below the target of 80% regular attendance. Are there attendance or support officers? There is an engagement team in district office, but they wouldn't attend our school or support of us. We have a yr 6 student that is addicted to gaming, or students that don't come if it rains, walking or riding. Most times parents play a big factor. We try to link with Chaplain for support. It is complex and we are seeing it become more common particularly in high school. We have very good parent and community that other parents are supporting each other and picking up friends. Absences are individualised and contextual. This also poses a risk for those children to then move to the next year level. Semester 1 Reports-90% or more students will demonstrate the attitudes behaviour and effort indicators in the formal reports often or consistently. This data is very pleasing and very similar to last year's data. It clearly shows that although the school has further increased in size in the last year that the Attitude, Behaviour and Effort indicators have maintained above 90%. The overall percentage is up on last year and well above our target. Arts, Spanish and Physical Education Effort Grades – June 2024, This result very positive and very comparable to last year's data. The maintenance of this high standard has been achieved when the school has a larger than ever enrolment figure. With 98% of students demonstrating this level of effort in these subjects, it is clear to see that specialist programs are ensuring that we are meeting the goal of enabling successful learners. NAPLAN data- very happy with results and the positive outcomes. Proud of the results. Out of 501 schools we ranked 22 in the state and third in Mandurah. Board reviewed results. We will be celebrating this with the staff in the coming weeks as these results are a from the hard work of our staff. 	
7.	Mental Health Support (Board)	Will Davis	<ul style="list-style-type: none"> Came from a conversation recently that there are a number of yr 6 students that ae using phrases that are shocking, when we are informed, we have to follow the gatekeeper process. Mostly the students are saying these, but it is a learnt behaviour and not what they mean. We have been teaching the yr 6s what the process will be. Board asked what they can do. Will spoke with school psych, there are many things in place within the school and a number of supports for these students including chaplain and psych. Suggested to maybe draw attention to the fact that these services are available. As a board what can we do to support this? Maybe we need to look at the age that children are exposed to the internet. Suggest something offered to parents as well as specifically to yr 6 students as incursion like Const Care is considered too young. Suggest to look at something around safety for parents and yr 6 students. If anyone on the board has info or can access please forward to Will. As a board we want to raise awareness and students recognise that sometimes the feeling is temp. currently Karnup network is surveying yr 4, 6 and 8. This will give a result across schools. Will share data with the Board. 	
8.	General Business	Will Davis	<ul style="list-style-type: none"> Once Stacey commences, we are at a full compliment. However, we will need to replace Nathan for the last 18 months of his term. Will to ask for nominations and hold elections if required. Next meeting is in 4 weeks. Not big areas. Is there something the Board would like to hear about? Whole class reading-to compliment UFLI. Kendal Riley one of our establishment teachers has recently given birth to a baby girl. She also won a permanent position as a DP at Rosalie PS. 	

9.	Attachments	<ul style="list-style-type: none"> • Agenda for 6 August 2024 • Minutes of 4 June 2024 Meeting • MCS Update • School Financial Summary • School Review Items • NAPLAN Data 2024 (To be emailed later in week) • Attendance Data Semester 1 2024 • Reporting to Parents Semester 1 2024 				
NEXT MEETING:	3 September 2024	MEETING CLOSED:	8.47pm	SIGNED:		
					CHAIRPERSON	DATE