

**School Board Meeting Minutes
Oakwood Primary School**

| | | | |
|--------------|------------------|--------------------------|----------------------------|
| DATE: | 5 September 2023 | CHAIR PERSON: | <i>Nikki Fairhurst</i> |
| TIME: | 7.00 pm | MINUTE SECRETARY: | <i>Monique Tennyenhuis</i> |

| | |
|-----------------------------|--|
| ATTENDEES: | Will Davis-Oakwood PS Principal, Nathan Jolly-Parent, Kerry Butterworth-Parent, Kate Veljacich-Oakwood PS Teacher, Rep, Michelle Totterdell-Community Member, Andrew McKerrell-Community, Jacqui Norris-Parent Rep, Louise Legerstee-Oakwood PS Teacher Aimee Turner-Oakwood PS Teacher. |
| COMMUNITY ATTENDEES; | |
| APOLOGIES: | Haylee Lewis-Parent, Amy Walsh-Parent, Denika Meehan-Community, Nikki Fairhurst-Chair person. |

| ITEM REF | ITEM | LED BY | DISCUSSION / PROGRESS REPORT | ACTION & TIMELINE |
|----------|---|----------------------------|---|-------------------|
| 1. | Welcome Apologies Acknowledgment to Country | Nikki Fairhurst | Apologies Nikki, Michelle, Denika, Amy | |
| 2. | Business arising from previous meeting minutes | Nikki Fairhurst | <ul style="list-style-type: none"> 8 October 2023 minutes not reviewed. | |
| 3. | Finance Update | Monique Tennyenhuis | <ul style="list-style-type: none"> 2024 Voluntary Contributions and Charges Schedule presented to Board for review and approval. FC have approved on 28 August 2023. Board approved. 2024 student Personal Items lists presented to Board for approval. FC approved on 28 August 2023. Board approved. Both Vol Cont and charges and PIL forwarded by Nathan, second by Andrew. | |
| 4. | General Business | | <ul style="list-style-type: none"> Board members spent the remaining time completing the Board training modules. | |

| | | | | | | | |
|----------------------|--|------------------------|--|----------------|--|--------------------|-------------|
| NEXT MEETING: | | MEETING CLOSED: | | SIGNED: | | CHAIRPERSON | DATE |
|----------------------|--|------------------------|--|----------------|--|--------------------|-------------|

