

**School Board Meeting Minutes
Oakwood Primary School**

DATE:	22 March 2022	CHAIR PERSON:	
TIME:	5.00pm	MINUTE SECRETARY:	<i>Monique Tennyenhuis</i>

ATTENDEES:	Will Davis-Oakwood PS Principal, Nathan Jolly-Parent, , Andrew McKerrell-Community, Aimee Turner-Oakwood PS Teacher, Michelle Totterdell-Community Member, Jacqui Norris-Community Rep, Monique Tennyenhuis-MCS, Cameron Hall-Parent, Denika Meehan-Community Rep, Haylee Lewis-Parent, Kerry Butterworth-Parent, Louise Legerstee-Oakwood PS Teacher, Kate Veljacich-Oakwood PS Teacher, Nicole Fairhurst-Community Rep
COMMUNITY ATTENDEES;	Ben Calleja-CC Solutions Growth Coaching
APOLOGIES:	Renae Reid-Parent

ITEM REF	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	Welcome Apologies	Will Davis	Will welcomed past and new committee members. All members introduced themselves and shared some information about themselves.	
2.	Previous meeting minutes	Will Davis	This meeting is not a formal Board meeting. No previous minutes presented. Minutes to be presented at next meeting for approval and signing. Our first formal meeting with our new members will be on 31 May 2022.	<i>Minutes presented at next meeting</i>
3.	Business Planning	Will Davis	Welcome to Ben Calleja. Ben has joined us tonight to present and speak with us about the development of the new Business Plan. Ben is a consultant from CC Solutions Growth Coaching. Oakwood Primary School is nearing the end of their current Business Plan and looking to the future for how to strategically direct the school over the next three years. To support a rigorous process of reflection and strategic thinking that involves all key stakeholders of the school community—staff and the School Board, a sequential process of planning is desired. Participation in a customised Strategy Planning process, the outcome of which is for all staff and members of the Board to have contributed to the details and commitments that enable the Strategic Plan to be completed. The strategic plan is to set a clear direction for Oakwood Primary School over the next three years that all stakeholders can commit to and honour.	

			<p>Ben will run our Strategic Planning session. Ben has recently met with staff and Leadership Team and had an opportunity to discuss and contribute to the new Business Plan and the direction of the school. Tonight is an opportunity for the Board to also have input into</p> <ul style="list-style-type: none"> - Review of School Vision and Values - Priority Areas - Key Targets - Strategies 	
--	--	--	--	--

NEXT MEETING:	31 May 2022	MEETING CLOSED:	7.10pm	SIGNED:		
					CHAIRPERSON	DATE